

# DR. ANDREAS MANTHEY

LAWYER AND NOTARY

**Notary data sheet** for identification in accordance with the Money Laundering Act

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In accordance with the provisions of the Money Laundering Act, there is an obligation to identify the parties involved and to determine the beneficial owner (§§ 2 para. 1 no. 10, 10 para. 1, 3 AMLA).

**1. Parties to the deed** (e.g. owner, company, seller, buyer, etc.)  
**(natural or legal person)**

acting in his own name: **O yes O no**

Consumer (if applicable, private asset management) / entrepreneur (merchant in disposal of the object of purchase as a commercial enterprise)

Last name, first name /  
Company / Managing Director

place of birth, date, name; Nationality/  
Court of registration/registration number

Marital status

tax identification number / tax residency

Address

E-mail address / telephone number

if applicable, deviating beneficial owner (*if yes, then continue with section 2 below*)

Politically exposed person, including family member or close person

**O yes O no**

**2. If applicable, beneficial owner / shareholder / managing director**  
(*only to be filled in if deviating from or supplementing from/to section 1*)

acting in his own name: **O yes O no**

Consumer (if applicable, private asset management) / entrepreneur (merchant in disposal of the object of purchase as a commercial enterprise)

Last name, first name /  
Company / Managing Director

place of birth, date, name; Nationality/  
Court of registration/registration number

Marital status

tax identification number / tax residency

Address

E-mail address / telephone number

Politically exposed person, including family member or close person

**O yes O no**

Entry in the Transparency Register	<b>O yes O no</b>
➔ <u>if not</u> : mandatory notification to the transparency register in accordance with §§ 59 para. 8, 18 para. 1, 2, 19, 20 AMLA? <i>[please send a copy of the application for registration]</i>	<b>O yes O no</b>

The following documents must be made available to the notary's office by e-mail prior to notarization by the parties involved in accordance with Section 11 (6) sentences 1 and 2 AMLA:

- Copies of **identity cards** or **passports** of the beneficial owner
- if necessary. **Powers of attorney/proof of** representation and proof of existence together with copies of the representative's identity cards/passports
- in the case of real estate purchase agreements or share deals: Documentation of the ownership **and control structure in text form (Section 12 (4) sentence 1 AMLA)**, including a clarifying and unambiguous declaration that, in addition to the beneficial owners, no other natural person controls more than 25 percent of the *voting rights or exercises control in a comparable manner or that it is not a natural person who is economically and controls more than 25 percent of the voting rights or exercises control in a comparable manner.*
- If applicable, lists of shareholders, excerpts from the commercial register and the transparency register of **foreign** registers

\_\_\_\_\_ the \_\_\_\_\_  
(place, date)

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**Only to be filled in/clarified by the notary's office if there is a so-called increased risk:**

In the event of an increased risk pursuant to Section 15 (1) to (3) AMLA in conjunction with Annex 2 to the AMLA, the notary is subject to increased due diligence obligations (Section 15 (4), (5) and (6) AMLA).

Consent of a member of the management level (not required for private individuals/natural persons) requested:	
Written opinion on the origin of the assets used for the intended purpose requested:	
Powers of attorney/approvals only with notarial signature certification (and, if necessary, apostille/legalization and translation):	